

IC Building Committee Meeting Minutes September 20, 2011

Present: Father Klink, Mark Preston, Mike McMahon, Linda Corey, Mike Longsdorf , and Patty Usher

Absent: Rich White and Ed Kassing

Guest: Mike Berg, V.P. Ayres & Associates

The meeting was called to order at 7:01 pm in the Oakroom at the IC school. Reviewed and approved the previous meeting minutes from August 20, 2011, without changes or corrections. Patty will forward a copy of the meeting minutes electronically to Ms. Welin, IC webmaster, for posting on the IC parish website.

Mike B. reported that the city planning commission staff approved our site plans without the need to go before the actual plan commission since the project does not affect street parking. We discussed an e-mail circulated among the group from Mike B. regarding the coffee bar questions and results of an electrical survey which will result in an unanticipated extra expense to upgrade to handle the increase in the load.

Patty relayed the opinion of the funeral volunteers regarding the requirements of coffee preparation. Father was adamant about the suggestion of an extra sink in the coffee bar area due to the cost of the overall project. Mark P. suggested that the cabinets above the coffee bar may be a future addition, hence including the area to be blocked for that possibility.

Mike also brought with him a variety of floor samples and products to consider to structure how we'd like to obtain bids with certain products for comparison purposes. Discussion by all concerning appearance, durability, maintenance, future replacement, and cleaning ease, for floors, walls, and countertops.

We discussed the possibility of vinyl covering for all the area walls instead of paint. We reviewed electrical outlet placement. We discussed recessed lighting fixtures for the ceiling space. We discussed entry way requirement with input from Mike M.'s professional building and what has worked for him.

Father informed the committee that he will be traveling to LaCrosse tomorrow for business and will hand carry the finalized drawings to the Diocese building committee for review and approval. Additionally, Mike Berg will send the insurance requirements to Father before his departure to hand carry as well. Ayres expects to completely finish by middle of next week and open the project to bidding. Mike will send an electronic copy of the entire finished work to Mark Preston. We discussed preferred or "pre-qualified" generals and subs and how to best go about the bidding process and the timetable with the Diocese and the weather. Mike B. also passed out a copy of the revised "opinion of cost

of project” and we calculated various price per square foot figures. Additionally, Mike circulated a copy of the electrical design fee adjustment for Father to sign due to the electrical survey. Survey indicated that additional electrical work is now required for the project.

No next meeting was scheduled. Committee will await further electronic correspondence from Ayres. Meeting was adjourned at 8:10 pm.

Respectfully submitted,

Patricia R. Usher, Secretary, IC Building Committee